

A \$90.40 application fee per report must accompany all requests for Whitby Fire Services Incident Reports. Mail a cheque or money order payable to Town of Whitby along with this form to: **Whitby Fire Department Headquarters, 111 McKinney Drive, Whitby, ON L1R 3M2.**

A copy of the incident report summary will be sent by regular mail or email to the address provided below. Processing usually occurs within 5 to 10 business days.

Incident Information

Date of Incident (yyyy/mm/dd)		Time of Incident		Incident Number (If Known)	
Street Number		Street Name			Suite/Unit Number
City/Town			Province	Postal Code	
Additional Details: Include any information that will help in the search for the correct incident. This will help ensure the appropriate incident report released.					

Applicant Information

Company Name (if applicable)			Email		
First Name			Last Name		
Street Address				Suite/Unit Number	
City/Town			Province	Postal Code	
Telephone Number	Alternate Telephone Number		Requestors relationship to the incident:		
Please indicate if you would like to receive a copy of the fire incident report by mail or by email by checking one of the boxes to the right:			Mail:	Email:	

For more information about Whitby Fire and Emergency Services Incident Reports please call 905-668-3312 or email fire@whitby.ca.

Office Use Only	
Date Received (yyyy/mm/dd)	Fire Incident #

Whitby Fire and Emergency Services (WFES) collect personal information under the legal authority of the Municipal Act, Fire Protection and Prevention Act, Ontario Fire Code, Ontario Building Code and Town By-laws. The information will be used for the purpose of responding to your request for Whitby Fire Incident Records. Questions about this collection should be directed to the Chief Fire Prevention Officer, WFES, 111 McKinney Drive, Whitby, ON, L1R 3M2 or by phone at (905) 668-3312